

Shreveport, 920 F.3d 278, 287 (5th Cir. 2019) (quoting Fed. R. Civ. P. 16(b)(4)). Rule 16’s “good cause” analysis is thorough and considers four factors.² Conclusory statements that good cause exists, or that the extension is not sought for the purpose of delay, are insufficient. Requests and motions to extend or modify deadlines in the Scheduling Order shall directly and specifically address why good cause exists under Rule 16 using each of the four factors:

- (1) the explanation for the party’s failure to meet the deadline;
- (2) the importance of the amendment to the scheduling order;
- (3) potential prejudice if the court allows the amendment; and
- (4) the availability of a continuance to remedy such prejudice.

Rule 16 does not allow a scheduling order to be modified by agreement of the parties, and the requirements in this section apply whether a request or motion for extension or modification is agreed or opposed.

II. PRETRIAL SCHEDULE

The parties must comply with each of the following deadlines unless a deadline is modified by the Court upon a showing of good cause as required by Federal Rule of Civil Procedure 16(b).

A. Service of Initial Disclosures

Parties must serve initial disclosures on or before **January 24, 2024.**

B. ESI Stipulation and Protective Order

Any ESI Stipulation and proposed Protective Order must be filed on or before **January 31, 2024.**

² The Court considers four factors, which are listed in Section I. of this Order, when determining whether good cause exists to modify a scheduling order. *See S&W Enters., L.L.C. v. SouthTrust Bank of Alabama, NA*, 315 F.3d 533, 536 (5th Cir. 2003); *Reliance Ins. Co. v. Louisiana Land & Expl. Co.*, 110 F.3d 253, 257 (5th Cir. 1997).

C. Joinder of Parties

A party must file a motion for leave to join other parties on or before **February 16, 2024**.

D. Expert Witnesses

Parties seeking affirmative relief must designate experts on or before **September 5, 2024**, and must otherwise comply with Federal Rule of Civil Procedure 26(a)(2) expert disclosure requirements on or before **October 1, 2024**.

Parties opposing affirmative relief must designate experts on or before **October 4, 2024**, and must otherwise comply with Federal Rule of Civil Procedure 26(a)(2) expert disclosure requirements on or before **November 1, 2024**.

Any party who intends to offer expert evidence “intended solely to contradict or rebut evidence on the same subject matter identified by another party under Rule 26(a)(2)(B) or (C)” must designate expert witnesses on or before **November 15, 2024**, and must otherwise comply with Rule 26(a)(2) expert witness disclosure requirements on or before **December 10, 2024**.

E. Amendment of Pleadings

Parties must file any motion for leave to amend pleadings on or before **September 26, 2024**.

F. Completion of Discovery

1. Document Discovery

The parties must have substantially completed document discovery on or before **May 23, 2024**.

The parties must have fully completed document discovery on or before **June 13, 2024**.

2. Privilege Log

Any party must serve its privilege log as to documents and information withheld under a claim of privilege on or before **June 27, 2024**.

3. Factual Discovery

The parties must complete all expert and factual discovery on or before **March 14, 2025**.

G. Mediation

The parties shall mediate this case on or before **April 25, 2025**. Counsel for all parties, at least one person with **final** settlement authority for each party, and all other persons necessary to negotiate a settlement, including insurance carriers, must attend the mediation(s) **in person**, regardless of any person's geographic location. It is the responsibility of counsel for each party to inform any insurance carriers of this Order.

Upon completion of mediation, the mediator shall inform the Court whether this case has or has not settled by filing a mediation summary report with the United States District Clerk on or before **three (3) business days** after the completion of mediation. It is the joint responsibility of all counsel to: (1) so inform the mediator of his/her obligation to timely file such report; and (2) ensure such report is filed.

The mediation(s) shall be private, confidential, and privileged from process and discovery, unless otherwise ordered by the Court. The mediator shall not be a witness in this action, nor may the mediator's records be subpoenaed or used as evidence without the express permission of the Court. No subpoenas, citations, writs, or other process shall be served at the location of any mediation(s) upon any person entering, leaving or attending.

The fees for mediation(s) are to be divided and borne equally by the parties unless agreed otherwise. They shall be paid by the parties directly to the mediator and shall be taxed as costs.

The parties are cautioned that failure to mediate the case as set forth in this Order will result in the undersigned not certifying to the District Judge that this case is ready for trial and will then delay an actual trial setting by the District Judge.

If the parties reach a settlement, at mediation or at any other time, and wish to stipulate to dismissal of the case—and the case does not involve a class action or the appointment of a receiver—the parties must jointly file a Federal Rule of Civil Procedure 41(a)(1)(A)(ii) notice to effect the stipulation.

H. Motions Regarding Expert Witnesses

Motions regarding the qualifications or competency of experts, sometimes referred to as *Daubert* motions, shall be filed on or before **May 12, 2025**. These motions shall **not** contain matters that are appropriate for motions in limine, as that deadline will be separately established. (See section regarding Motions Not Otherwise Covered).

I. Summary Judgment/Dispositive Motions³

Any motion for summary judgment or other dispositive motion must be filed on or before **May 12, 2025**. The deadline imposed by the Local Rules for filing a motion for summary judgment does not apply in this case because the Court, by this Order, has established a different deadline. Counsel should carefully review Local Rule 56.2(b) which limits a party to filing one (1) summary judgment motion “[u]nless otherwise directed by the presiding judge, or permitted by law.”

³ Local Rule 7.1 provides responses to opposed motions must be filed within 21 days from the date the motion is filed, and replies may be filed within 14 days from the date the response is filed, unless otherwise directed by the presiding judge. Federal Rule of Civil Procedure 6(d), which provides that “[w]hen a party may or must act within a specified time after being served and service is made under Rule 5(b)(2)(C) (mail), (D) (leaving with the clerk), or (F) (other means consented to), 3 days are added after the period would otherwise expire under Rule 6(a),” does not apply to response and reply due dates calculated under Local Rule 7.1. These due dates are calculated according to the motion and response’s filing date rather than the date of service.

J. Motions Not Otherwise Covered

A party must file a motion not otherwise covered by this order on or before **May 29, 2025**. This deadline does not apply to motions in limine or to objections filed pursuant to Federal Rule of Civil Procedure 26(a)(3), which must be filed no later than the deadlines that will be established by the trial setting order that the District Judge will issue later.

K. Rule 26(a)(3) Disclosures

The parties must file Rule 26(a)(3) disclosures on or before **August 8, 2025**.

L. Joint Advisory Regarding Estimated Length of Trial

The parties must file a Joint Advisory no later than **thirty (30) days** before the trial ready date. The parties shall provide an updated estimate of the number of trial days and indicate whether a jury has been demanded.

III. TRIAL READY DATE/ORDER SETTING TRIAL

The parties shall be ready for trial on or before **August 22, 2025**. **This is not a trial setting.** The District Judge will set the case for trial by a subsequent and separate order issued after the above-mentioned date.

IV. RULE 26(a) DISCLOSURES AND DISCOVERY
MATERIALS NOT TO BE FILED

Counsel are reminded that, pursuant to Federal Rule of Civil Procedure 5(d)(1), disclosures under Federal Rule of Civil Procedure 26(a)(1) or (2), and the following discovery requests and responses—depositions, interrogatories, requests for documents or tangible things or to permit entry onto land, and requests for admission—must not be filed until they are used in the proceeding or the Court orders filing.

V. MOTIONS AND PROPOSED ORDERS

When a party files a motion that requests “emergency,” “expedited,” or similar relief or provides for agreed relief concerning a fast-approaching deadline, the party should assume the Court is unaware of the filing. When such relief is sought, counsel should contact chambers at (806) 468-3832 and arrange to have a judge’s copy promptly delivered to the United States District Clerk’s office, if directed to do so by chambers.

Paper copies are required for dispositive motions referred to the undersigned, *Daubert* motions, motions to compel or for protective order, and any other motion over 10 pages, as well as responses, replies, and any corresponding briefs and appendices. Paper copies must comply with Local Rule 10.1 except as specified in this section. On or before the third business day after the date any movant’s reply is due, any represented movant must provide: (1) a three-ring binder containing the motion, any responses, any replies, and any corresponding briefs; and (2) a separate three-ring binder containing any corresponding appendices. The front of each binder should contain an 8 ½” x 11” cover page that includes the (1) case style; (2) case number; (3) names of all parties; and (4) names of all attorneys of record in the case. The spine of each binder should contain the case style and case number. Motions, briefs, responses, and replies should be printed single-sided. Appendices should be printed double-sided. The parties must only include the file-marked copies of each PDF document after they have been filed with the Clerk of the Court or the electronic filing system. Each binder should be appropriately tabbed and indexed. Requirements for dispositive motions can also be found at <http://www.txnd.uscourts.gov/judge/magistrate-judge-lee-ann-reno>.

If a party submits any proposed order to the Court, including an agreed protective order, the party shall email the proposed order in Word format to reno_orders@txnd.uscourts.gov with the case number and document number of the accompanying motion in the subject line. The parties

are not to use this email address for any other purpose.

IT IS SO ORDERED.

ENTERED January 22, 2024.



LEE ANN RENO
UNITED STATES MAGISTRATE JUDGE